



EXCELLENCE AWARDS

GUIDING DOCUMENT

1. INTRODUCTION

The Organizing Committee (OC) of AgriSETA has been established by the Chief Executive Officer (CEO) to plan, organize and implement Annual General Meeting (AGM) and Annual Conferences for the SETA wherein learners, service providers and employers are expected to forward inputs on the activities of the SETA. In these meetings, best performing entities are expected to be honoured through provision of prizes.

AgriSETA starting from 2010 has initiated the prize giving ceremony. For the coming five years Standard Bank has pledged to sponsor outstanding stakeholders within the Agricultural Sector. Prizes will be awarded at the gala function held annually.

1.1 Aims and Objectives

- To raise awareness amongst stakeholders on the importance of high standards of financial management and accountability;
- To further develop strategies for effective SETA practices;
- To encourage stakeholders to uphold good skills development practices;
- To promote project sustainability and viability;
- To promote spirit of excellence.

2. AWARDS TIMELINE

- Closing date for entries = 30 June 2010
- Evaluation of entries = 1 – 6 July 2010
- Adjudication of entries = 7 – 9 July 2010
- Site Visits = 12 July - 30 July 2010
- Selection of winners = 2 – 5 August 2010
- Awards Ceremony = 15 September 2010

3. PARTICIPATION

All service providers, employers and learners who participate in AgriSETA's grant allocations from 1 April 2008 to 31 March 2010.

Such allocations include Skills Programmes, Learnerships, ABET, Internships, Experiential training, Apprenticeships, New Venture Creations and Bursaries.

Entries must be made on an official entry form and comply with all the requirements. Where entries do not comply, they will be rejected.

The awards ceremony will be held on 15 September 2010 at a venue to be determined by AgriSETA for its Annual Conference.

The awards shall consist of cash prizes relevant to each category.

4. ENTRIES

Entry forms are available on the AgriSETA website www.agriseta.co.za OR by contacting Caren Cleinwerck or Minah Matloa at (012) 301-5600.

4.1 GUIDELINES FOR ENTRIES

- a) Name
- b) Contact details
- c) Category being entered into
- d) Geographical sketch of entrants eg. town, city or village and physical address
- e) Background information of the entrant/company profile.
- f) Closing date for entries is 16:00 on 30 June 2010
- g) All entries can be posted to:

Ms Caren Cleinwerck
PO Box 26024
ARCADIA
0007

OR

Delivered to:

Ms Caren Cleinwerck
529 Belvedere Street
ARCADIA
0083

Faxes: can be forwarded to Caren Cleinwerck on 086 556 5575

Emails: can be forwarded to caren@agriseta.co.za

5. RULES

- 5.1 The process shall be open and transparent.
- 5.2 Entry forms that do not meet the requirements will be rejected.
- 5.3 The decision of the Adjudication Committee is final and no correspondence will be entered into.
- 5.4 Each entrant assumes full responsibility in respect of the entry and quality of support material and discharges the Adjudication Committee from any responsibility in respect of third parties.
- 5.5 Members of the Awards Project team, Adjudication Committee, Board Members and members of any Sub-Committee of AgriSETA are not eligible for the awards.
- 5.6 The awards may be awarded to an individual, a group of individuals or an institution/company/organization.
- 5.7 Where judges believe that an entry has been entered into the incorrect category, they have the right to change to a suitable category.
- 5.8 Anything not provided for in these rules may be decided by the Adjudication Committee.
- 5.9 Any submitted material cannot be claimed back after the competition.
- 5.10 Entrants are limited to one entry per category.

6. CATEGORIES

- 6.1 Leading Service Provider: Learnerships
- 6.2 Leading Service Provider: Skills Programmes
- 6.3 Leading Emerging Service Provider: Learnerships
- 6.4 Leading Emerging Service Provider: Skills Programmes
- 6.5 Best Employer: Learnerships

- 6.6 Best Employer: Skills Programmes
- 6.7 Best Performing Learner: Learnership
- 6.8 Best Performing Learner: Skills Programme
- 6.9 Best Performing Learner: ABET
- 6.10 Best Performing Learner: Apprenticeship
- 6.11 Best Performing Learner: Bursary
- 6.12 Best Performing Learner: Experiential Learning
(Including Interns and Workplace Experience)
- 6.13 Sustainable Project after Intervention – Community Projects
- 6.14 Project – Employed 50% and more learners (18.2 learners)
- 6.15 Learner started his or her own business after training intervention

7. CONCLUSION

The awards ceremony will be an annual event. Stakeholders are encouraged to participate as this initiative will stimulate performance, productivity and skills development.