

TO: All AgriSETA Levy Paying Stakeholders and Skills Development Facilitators
FROM: Skills Planning Department: Mandatory Grants
SUBJECT: Information Letter
DATE: Wednesday, 28 January 2020

Dear Stakeholders and/or Skills Development Facilitators

2020 SUBMISSION PERIOD

Good News: The submission period for 2020 is now open.

**Final submission due date for the ATR 19-20 & WSP
20-21: Thursday, 30 April 2020 @ 24:00**



WEBSITE

We are busy updating the latest versions of the Submission Manuals, SDF manual, list of the new OFO codes, we request your patience, all updates will be on the website soon.

(www.agriseta.co.za > WSP/ATR > WSP/ATR DOWNLOADS)

INDICIUM SYSTEM

WE ARE LIVE!!!

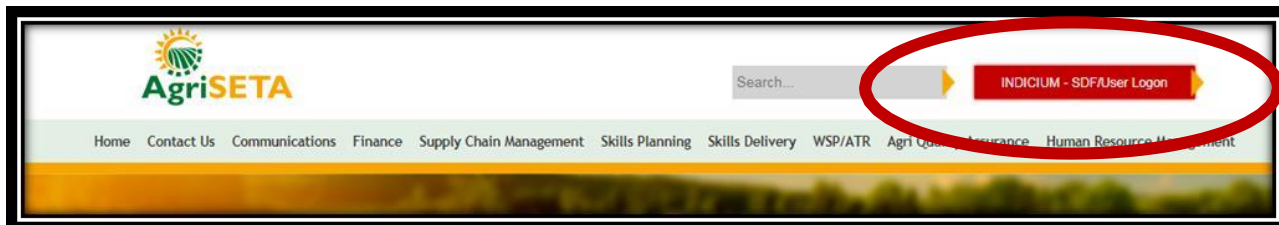


The screenshot shows the login interface for the Indicium SETA Management System. At the top, it displays the 'Indicium SETA Management System' logo on the left and the 'AgriSETA AGRICULTURAL SECTOR EDUCATION TRAINING AUTHORITY' logo on the right. Below the logos is a green header bar with the text 'Log In'. Underneath, there is a section titled 'Login Information' containing a red notice: 'NOTICE > All Usernames & Passwords are CASE SENSITIVE!'. The login form includes fields for 'Username:' and 'Password:', with asterisks indicating that both are required. There is a 'Show password' checkbox, a 'Login' button, and a 'Forgot Password' link. At the bottom of the page, there are links for 'Register as a new SDF' and 'Online Discretionary grant application'.

All SDFs are able to access INDICIUM to start completing and submitting Mandatory Grant Applications!

HOW TO ACCESS INDICIUM

- ❖ Go to our website (www.agriseta.co.za)
- ❖ On the homepage, click on the orange block that states **INDICIUM – SDF/User Logon**



Or

- ❖ Go to www.agriseta.co.za > WSP/ATR > INDICIUM LOGON
- ❖ Click on link to access the system or copy link and past in your **Google Chrome** web browser



VERY IMPORTANT: Even though the system can be accessed via Internet Explorer, Google and Firefox, it is best viewed and most compatible with **Google Chrome**. Kindly download Google Chrome onto your pc– it only takes a few minutes.

If you cannot remember your access details, please make use of the **Forgotten Password** function on the log no screen.

UPDATING OF CONTACT DETAILS

We would like to appeal to all SDFs to ensure employer e-mail addresses, contact person details and SDF details are updated on the system as soon as changes take place.

NOTE: This is a bulk letter sent to ALL SDFs and employers on our database. Please do not respond to this letter. If your contact information is incorrect or you do not wish to receive this correspondence, please contact your SDF to update the info on SMS.

Yours in Skills Development

AgriSETA Skills Planning Department: **Mandatory Grants Team**