RISK MANAGEMENT INTERN 24 MONTHS REMUNERATION: MARKET RELATED Ref: AgriS0501/2025	
DESIGNATION	Risk Management Intern
Reporting to	Chief Risk Officer
Division	Office of the CEO
Office Location	Head office (Pretoria)
JOB PURPOSE	The intern will support the Risk Management function in achieving its objectives by contributing to the execution of planned activities and initiatives.

KEY PERFORMANCE AREA	FUNCTIONAL OUTPUTS / ACTIONS
RISK MANAGEMENT, ETHICS, ANTI-FRAUD AND CORRUPTION	• The intern will assist with research activities and information gathering related to the risk management function. • Assist with research and the development or review of governance documents, frameworks related to risk management, ethics, and anti-fraud and corruption. • Support the Chief Risk Officer (CRO) in reviewing and maintaining risk management governance documents and frameworks. • Support the Chief Risk Officer (CRO) in coordinating, compiling, and monitoring the overall risk management process, including the maintenance of comprehensive and up-to-date risk registers, to ensure the effective identification, assessment, and mitigation of organisational risks—this includes project-related and fraud risk assessments. • Support the monitoring and implementation of the organisation's Ethics Management programme, including assisting with ethics awareness initiatives. • Assist in co-ordinating anti-fraud and corruption initiatives, reports, monitor fraud prevention plan and including awareness campaigns, training support. • Assist the CRO in preparing and submitting quarterly risk

	management reports to Management Committees, the Risk Management Committee, and the Audit and Risk Committee. • Participate in Risk Workshops/Meetings. Take notes, assist with coordination, and compile workshop outcomes • Administrative Support. Maintain risk-related records and files. • Assist to schedule risk assessment meetings or audits
INTERNAL AND EXTERNAL CONTACTS	• Internal divisions | All divisions within AgriSETA • External partners and stakeholders
MINIMUM QUALIFICATION & EXPERIENCE	• NQF Level 6 / National Diploma / Bachelors Degree in Accounting, Internal Audit, Risk Management, Forensic Accounting and Investigation or equivalent. • No working experience required. **REQUIRED COMPETENCIES** • Computer Literacy • Administrative Skills • Ability to work with a high volume of data • Attention to detail • Verbal and written communication • Planning and coordination • Respects protocol • Time management

Employment Period: 24 MONTHS INTERNSHIP CONTRACT
An updated CV with a covering letter (excluding certificates) should be forwarded to:

Interns2025@agriseta.co.za

Closing date: Friday, 30 May 2025 @16:30

Enquiries: Baepi@agriseta.co.za
Note: communication will be restricted to shortlisted candidates only. Should you not hear from us in 4 (four) weeks after the closing date of the advertisement, please consider your application unsuccessful.

This advertisement has minimum requirements listed. Management reserves the right to use additional relevant information as criteria for short-listing. AgriSETA is an equal opportunity employer and preference will be afforded to candidates in terms of Employment Equity Plan.

Disabled candidates are encouraged to apply. An indication in this regard is required for administrative assessment